



Inspectorate Unit
Requirements for Registration/Licensing of New Company & Company
Directors under the PSRA Act

1. PSRA Form 1 duly completed & signed
2. PSRA Form 2 duly completed & signed by directors
3. Two (2) References (as stated on PSRA Form 2) for directors
4. Two (2) certified passport size photographs for each director (each photo signed by each JP etc who gives reference)
5. Tax Payer Registration Number for the Directors & Company
6. Birth Certificate (certified copy) (as stated on Form 2) for directors
7. COJ Certificate of Incorporation of the Company
8. Articles of Incorporation (COJ Form 1A)
9. COJ Form 23 (where there is a change of director/s)
10. Current Tax Compliance Certificate (TCC)
11. General Consumption Tax (GCT) Registration Certificate
12. National Insurance Scheme (NIS) Number
13. Finger print report of company director/s
14. Firearm Licence Fee Certificate (Original & Copy)
15. Director's Profile
16. Uniform Description – photographs & written description
17. Inspection of the security company's office/premises to be conducted by Inspectors of the PSRA
18. Interview of Director/s to be conducted by PSRA representative
19. Proof of insurance for security guards
20. Vetting Form for each Director – completed and signed
21. Payment of prescribed fees