



Inspectorate Unit

Requirements for Registration/Licensing of New Company & Company Directors under the PSRA Act

1. Private Security Regulation Authority Form 1 duly completed & signed
2. Private Security Regulation Authority Form 2 completed & signed by director/s
3. Two (2) References (as stated on PSRA Form 2) for directors
4. Two (2) certified passport size photographs for each director (each photo signed by the referee who gives the reference)
5. Tax Payer Registration Number for the Directors & Company
6. Birth Certificate (certified copy) (as stated on Form 2) for each director
7. COJ Certificate of Incorporation of the Company
8. Articles of Incorporation (COJ Form 1A)
9. COJ Form 23 (where there is a change of director/s)
10. Current Tax Compliance Certificate (TCC)
11. General Consumption Tax (GCT) Registration Certificate
12. National Insurance Scheme (NIS) Number
13. Finger print report of company director/s
14. Firearm Licence Fee Certificate (Original & Copy)
15. Director's Profile
16. Uniform Description – photographs & written description
17. Inspection of the security company's office/premises to be conducted by Inspectors of the PSRA
18. Interview of Director/s to be conducted by PSRA representative
19. Proof of Insurance for security guards
20. Vetting Form for each Director - completed & signed
21. Payment of prescribed fees